



Eligibility Requirements:

- Minimum 2.5 GPA
- Minimum 12-week commitment
- Basic biological knowledge
- Ability to obtain and maintain valid driver's license
- Ability to work in a team setting
- Willingness to interact with youth and the public
- Ability to work weekends, holidays and evenings as assigned
- Strong verbal and written communication skills
 - Ability to follow oral and written instructions
 - Ability to engage with the public

Personal Information

Name:	<hr/>		
	First	Middle Initial	Last
Current Address:	<hr/>		
	Number, Street, Apt.		
	<hr/>	<hr/>	<hr/>
	City	State	Zip
Permanent Address:	<hr/>		
<i>(if different than above)</i>	Number, Street, Apt.		
	<hr/>	<hr/>	<hr/>
	City	State	Zip
Telephone:	() -	Alternate Number:	() -
E-Mail:	<hr/>		

Educational Background

Institution Attending: _____ GPA: _____
Minimum 2.50 required

Major field of Study: _____ Current year in college: _____
Fr, So, Jr, Sr, Grad

Please briefly describe your career goals: _____

Area of Interest

Please rank the followings in order of interest. (1= most interest, 6= least interest)

**Note: Internship areas vary by semester and candidate qualification*

☐ General Exotic Animal Care (variety of species)

☐ Americas/Australia Exhibits

☐ Education

☐ Family Farm

☐ Landscape/Horticulture

☐ Marketing

**Available through October 1, then intern is transitioned to another area of interest*

Availability

Available start date _____

Desired end date _____

Are you able to commit to a 12-week minimum period?

☐ Yes

☐ No

Are you able to work on weekends and holidays?

☐ Yes

☐ No

Are you applying with full-time or part-time availability?

☐ Full-Time (40hrs/wk)

☐ Part-Time (<40 hrs/wk)

If not available full time, how many hours per week can you commit to the program?

** Please use the schedule sheet to clearly indicate your weekly availability*

Please list any days/times that you will not be available: _____

Goals

Please describe what you hope to gain from an internship with the Columbian Park Zoo:

Please indicate any previous work, volunteer, or internship experience as it relates to your selected area of interest:

Are you applying for school credit if selected for this internship?

☐ Yes

☐ No

Emergency Contact Information

Name: _____

Relationship: _____

Phone: (_____) _____ - _____

Name: _____

Relationship: _____

Phone: (_____) _____ - _____

Columbian Park Zoo

Fall Internship Availability Schedule

Name: _____

Semester: Fall 2015

Please indicate all blocks of time you are available to work. Consider travel time to and from the Zoo.
Shifts 3 hours in length or more required.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am							
8:30							
9am							
9:30							
10am							
10:30							
11am							
11:30							
Noon							
12:30							
1pm							
1:30							
2pm							
2:30							
3pm							
3:30							
4pm							
4:30							
5pm							

Conditions

I agree to advise the Zoo in writing of any physical limitations which could affect or be affected by any internship activities I assume. I understand it is my responsibility to provide this information and I release the Zoo from any liability for injuries or illnesses which result from my failure to advise the Zoo in writing of any such limitations.

I agree and understand that as an intern, the Zoo is not obligated to provide me any payment or benefit for my services. I also agree to release the Lafayette City Board of Parks and Recreation, its employees and agents (collectively the Zoo) from any liability in the event I am injured or suffer damage as a result of my internship activities at the Zoo. I agree not to pursue any claim or initiate any action against the Zoo in the event I am injured or suffer damage as a result of the negligence of the Zoo. I understand and agree that this is an express assumption of risk and this release and waiver is made on my own behalf and on behalf of my heirs, executors, representatives and assigns.

I understand that the Zoo may require alcohol, drug and substance abuse screening, and I consent to such an examination and authorize the release of the results of such an examination to the Zoo.

I hereby authorize a law enforcement background check and investigation of all statements in this application and request any company, institution, or persons, including police agencies, contacted as part of this investigation to provide any and all pertinent information. To assure their cooperation, I hereby release them from all liability for any damage that may result from furnishing this information to the Zoo.

All information provided herein is true, correct and complete.

Applicant Signature: _____

Date: _____

Please Note: A separate background check form will be required for completion during the application process. This form will be provided by Columbian Park Zoo.

To submit your internship application:

Please attach:

1. A cover letter explaining why you are applying for an internship at the Columbian Park Zoo
2. Resume
3. Two signed letters of recommendation
4. A copy of your current college transcript
5. A schedule of availability (use form attached)

Send to:

Internship Program
Columbian Park Zoo
1915 Scott Street
Lafayette, IN 47904

All materials must be included at the time of submission. Incomplete applications will not be considered.